

Purchase Order



Supplier details:

Specialist Supplier
Unit 1
Supplier Road
Birmingham
B11 2LE

Delivery Address:

MITIE
The Shard
32 London Bridge Street
London
SE1 9SG

The following 4 pieces of data must be quoted on your invoice:

Mitie Receiving Company Name: MITIE Shared Services Ltd
Mitie Receiving Company Code: G000
Purchase Order Number: 62003#3788
Purchase Order Date: 26/11/2020
Delivery date: 26/11/2020

INVOICES MUST BE COMPUTER GENERATED PDFs AND NOT PROTECTED BY PASSWORD.

PDF INVOICE ASSOCIATED WITH THIS PO MUST BE SENT TO: mitieap-workwise@mitie.com

PLEASE INCLUDE ONLY ONE INVOICE PER ATTACHMENT AND ONLY ONE ATTACHMENT PER EMAIL. ATTACHMENTS WITH MORE THAN ONE INVOICE OR EMAILS WITH MORE THAN ONE ATTACHMENT WILL BE AUTOMATICALLY REJECTED.

PURCHASE ORDER NUMBER AND MITIE RECEIVING COMPANY CODE MUST BE INCLUDED ON ALL INVOICES, PACKING AND CORRESPONDENCE.

No.	Description	Quantity	Price (excl. VAT) GBP	Total Price GBP
10	Supply of specialist goods	1 Internal Un	761.00	761.00
	The item covers the following services:			
10	1 AU Collection of assets	761.00	761.00	
	Total net item value GBP			761.00
	Total net value excl VAT in GBP			761.00

All Fax and Paper invoices received after the 30/11/2019 will not be processed by Mitie

This order is issued subject to MITIE's standard terms and conditions a copy of which is available at <http://www.mitie.com/suppliers>

Registered Office: Level 12, The Shard, 32 London Bridge Street, London, SE1 9SG, UK

Company Registration No: 1597821

VAT Registration No: GB416706654